

Order report

ISSUE REFERENCE: SC DCI-0001

Doc. No. SNTR-24

Issue No: 01

Issue Date: 01.06.19

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SPUD Start Processing Useful Data

TASKS 43 0 52 BULLETIN 0 4 4 John Smith

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Order Report

31.07.2018 09.06.2019 Hide Filter

Select Project Select Item Type Select Supplier Select Order Number Call Off Orders Only Requisition Orders Only Search

Order Number	Date	Project	Supplier	Status	Last Delivery Date	Created By	Description	Quantity	Rate	Unit	Total	Charge	Item	Requisition	Call Off
000066/010001/JS/1	22.05.2019 11:20:41	Bedford Shopping Centre	The Aggregate solutions company	Requested		Johns@spidervok	Pack ply	1.00	5000.00	Total	5000.00	0.00	FreeText Material	-	-
000066/010001/JS	22.05.2019 11:19:52	Bedford Shopping Centre	The Aggregate solutions company	Requested		Johns@spidervok	Pack ply	1.00	5000.00	Total	5000.00	0.00	FreeText Material	-	-
000065/1012/JS	22.05.2019 10:28:06	The Basement	PPESupplier	Requested		Johns@spidervok	Mechanical Hazard	60.00	1.68	Per Pair	100.80	0.00	Material	-	-
000063/010001/JS/2	20.05.2019 11:40:57	Bedford Shopping Centre	Timber Supplier	Requested		Johns@spidervok	Par Soft Wood Timber 47 x 300	1.00	3.15	PER 1m	3.15	0.00	Material	-	0
000063/010001/JS/2	20.05.2019 11:40:57	Bedford Shopping Centre	Timber Supplier	Requested		Johns@spidervok	Par Soft Wood Timber 22 x 38	1.00	1.60	PER 1m	1.60	0.00	Material	-	0
000063/010001/JS/2	20.05.2019 11:40:57	Bedford Shopping Centre	Timber Supplier	Requested		Johns@spidervok	Par Soft Wood Timber 22 x 50	2.00	1.40	PER 1m	2.80	0.00	Material	-	0
000064/P1253/JS	20.05.2019 10:56:58	Stevenage Swimming Centre	Fittings supplier	Requested		Johns@spidervok	Warrior Grip Gloves (Pair)	12.00	7.00	Per Item	84.00	0.00	FreeText Material	0	-
000063/010001/JS/1	20.05.2019 10:47:21	Bedford Shopping Centre	Timber Supplier	Requested		Johns@spidervok	Par Soft Wood Timber 22 x 38	1.00	1.60	PER 1m	1.60	0.00	Material	-	0
000063/010001/JS/1	20.05.2019 10:47:21	Bedford Shopping Centre	Timber Supplier	Requested		Johns@spidervok	Par Soft Wood Timber 47 x 300	5.00	3.15	PER 1m	15.75	0.00	Material	-	0
000063/010001/JS/1	20.05.2019 10:47:21	Bedford Shopping Centre	Timber Supplier	Requested		Johns@spidervok	Par Soft Wood Timber 22 x 50	6.00	1.40	PER 1m	8.40	0.00	Material	-	0
000063/010001/JS	20.05.2019 10:46:52	Bedford Shopping Centre	Timber Supplier	Requested		Johns@spidervok	Par Soft Wood Timber 47 x 300	10.00	3.15	PER 1m	31.50	0.00	Material	-	-
000063/010001/JS	20.05.2019 10:46:52	Bedford Shopping Centre	Timber Supplier	Requested		Johns@spidervok	Par Soft Wood Timber 22 x 50	12.00	1.40	PER 1m	16.80	0.00	Material	-	-
000063/010001/JS	20.05.2019 10:46:52	Bedford Shopping Centre	Timber Supplier	Requested		Johns@spidervok	Par Soft Wood Timber 22 x 38	2.00	1.60	PER 1m	3.20	0.00	Material	-	-
000002/PN/010002/JS/14	20.05.2019 10:24:51	Knebworth Conference and Banqueting Centre	Timber Supplier	Requested		Johns@spidervok	18mm MDO 323	100.00	24.00	Sheet	2400.00	0.00	Material	-	0
000002/PN/010002/JS/12	09.05.2019 11:10:19	Knebworth Conference and Banqueting Centre	Timber Supplier	Requested		Johns@spidervok	18mm MDO 323	150.00	24.00	Sheet	3600.00	0.00	Material	-	0
000002/PN/010002/JS/12	07.05.2019 10:29:49	Knebworth Conference and Banqueting Centre	Timber Supplier	Requested		Johns@spidervok	18mm MDO 323	100.00	24.00	Sheet	2400.00	0.00	Material	-	0
000062/P1253/JS	07.05.2019 10:26:21	Stevenage Swimming Centre	drilling/cutting supplier	Requested		Johns@spidervok	HSS Bit 10mm	45.00	25.42	Each	1593.90	0.00	Material	-	-
000062/P1253/JS	07.05.2019 10:26:21	Stevenage Swimming Centre	drilling/cutting supplier	Requested		Johns@spidervok	HSS Bit 1.5mm	23.00	0.81	Each	18.63	0.00	Material	-	-
000062/P1253/JS	07.05.2019 10:26:21	Stevenage Swimming Centre	drilling/cutting supplier	Requested		Johns@spidervok	HSS Bit 1mm	22.00	1.08	Each	24.84	0.00	Material	-	-
000002/PN/010002/JS/11	30.04.2019 10:59:21	Knebworth Conference and Banqueting Centre	Timber Supplier	Requested		Johns@spidervok	18mm MDO 323	100.00	24.00	Sheet	2400.00	0.00	Material	-	0

- Select the date range you would like the report to be generated from and then click search
- Alternatively, you can click Hide Filter and create a report for a specific project, item, supplier, or order status.

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- A report of all the orders and there details from within the selected date range/filters will then be generated.

Order Number	Date	Project	Supplier	Status	Last Delivery Date	Created By	Description	Quantity	Rate	Unit	Total	Charge	Type	Requisition	Call Off
000200/1998/JJ	24.05.2019 16:52:12	Hatfield Road	SupplierWOK	Pending		johnjonestest@spiderwokxyz.com	JCB	10.00	90.00	Kg	900.00	0.00	FreeText Material	-	-
000200/1998/JJ	24.05.2019 16:52:12	Hatfield Road	SupplierWOK	Pending		johnjonestest@spiderwokxyz.com	JCB	10.00	80.00	-	800.00	0.00	FreeText PlantHire	-	-
000199/Test01/JJ	23.05.2019 13:47:39	Reagus	SupplierWOK3	InProgress		johnjonestest@spiderwokxyz.com	Test	10.00	23.00	kg	230.00	0.00	FreeText Material	+	-
000199/Test01/JJ	23.05.2019 13:47:39	Reagus	SupplierWOK3	InProgress		johnjonestest@spiderwokxyz.com	Hat	19.00	4.00	Kg	76.00	0.00	FreeText Material	+	-
000198/Test01/JJ	23.05.2019 13:47:28	Reagus	SupplierWOK	Requested		johnjonestest@spiderwokxyz.com	Concrete	8.00	1.00	kg	8.00	0.00	FreeText Material	+	-


- The Status of the order is broken down into the following categories.

Pending = The order is still waiting to be accepted by the supplier

Requested = The order has been sent to the supplier and they have received it.

In progress = The order is underway with the supplier.

Delivered = The order has been completed.

- Orders that have been generated through a Requisition will have a  symbol
- The report can be exported from SPUD if you wish. To do this click the export icon, then chose the format you would like to export the report to e.g. Microsoft Excel